



YEREVAN STATE MEDICAL UNIVERSITY AFTER MKHITAR HERATSI

EXCERPT FROM THE RECORD OF THE SCIENCE COORDINATION COUNCIL ONLINE SESSION N 3 OF 10 JULY 2020

PRESENT:

44 members of the Science Coordination Council and Expert Committees

OFFICIAL LEAVE:

6- members: A.A. Ayvazyan, V.P. Ayvazyan, N.G. Khostikyan,
A.K. Hayrapetyan, L.N. Mkrtchyan, S.V. Matinyan

Run by the Head of SCC, Vice-Rector for Science K. YENKOYAN

Council Secretary, Head of Scientific Personnel Training Department G. PARSADANYAN

AGENDA ITEM 3: EURAXESS HRS4R process initiation in frames of MINERVA project,
appointment of committee and work group.

Head of Research Division S. Kocharyan, being appointed as EURAXESS portal responsible person and HRS4R organizational administrator, is invited to introduce the process of HRS4R. Firstly, he announces that the "Endorsement letter of the European Charter for Researchers & Code of Conduct for the Recruitment of Researchers" of the YSMU Rector has been accepted by the EURAXESS portal which anticipates that YSMU is committed to completing the first step of the HRS4R (application documents: *HRS4R GAP Analysis, OTM-R and Action Plan*) within the next 12 months (until 11 June, 2021). He highlights the role of HRS4R stating that "by implementing the "Charter and Code" principles, our institution will be joining the community of European universities, institutions and funders, including a number of international institutions which are committed to continuously improve their HR practices and ensure the availability of motivated, highly qualified and skilled human resources in research and innovation".

In order to begin preparing the application documentation, he introduces the relevant guidelines and requirements according to which all management departments directly or indirectly responsible for researchers' HR-issues must be engaged in the committee and working group of HRS4R process. After this introduction, the Head of SCC, Prof. Yenkovyan suggests the structure of the Committee overseeing the process and the names of the R1-R4 researchers to be involved in the Committee representing Expert Committees that function within the Council. The Council members also nominate relevant members to be involved in the working group.

After the general discussion, Prof. Yenkyan approves the list of the Steering Committee responsible for analysing the 40 principles of the Charter and Code against the situation at YSMU and the Working Group responsible for compiling the necessary forms and submitting the HRS4R application.

STEERING COMMITTEE		
Name	Position	Management line/ Department
Konstantin Yenkyan (R4)	Policy maker, grant beneficiary	Vice-Rector for Science
Seyran Kocharyan (R3)	Project manager	Head of Research Division
Hamayak Sisakyan (R4)	PhD Supervisor	Department of General and Invasive Cardiology
Yekaterina Hovhannisyan (R1)	PhD Student	Head of Neuropathology Service
Katarine Fereshetyan (R1)	PhD Student	Lecturer at Biochemistry Department
Karen Dilbaryan (R2)	Postdoctoral researcher	Lecturer at Pharmacology Department
Artashes Tadevosyan (R3)	PhD Supervisor, grant beneficiary	Head of Department of Public Health and Healthcare Organization
Mery Mkhitarian (R1)	PhD Student	Lecturer at Normal Anatomy Department
Mariam Movsisyan (R1)	PhD Student	Assistant at the Department of Clinical Allergology
WORKING GROUP		
Lilit Martirosyan	Project administrator	Head of Department of Scientific-Information Analysis
Mariam Grigoryan	Project administrator	Head of Research Organization Department
Inga Vardanyan	HR specialist	HR manager
Anahit Vardumyan	HR specialist	Head of HR Department

In order to commence and proceed with the situation, Prof. Yenkyan assigns Dr. Kocharyan to organize regular online working meetings to get acquainted with and analyze the 40 principles of the Charter and Code and fill in the application forms.

Head of SCC
Council Secretary



Professor, K. YENKOYAN
G. PARSADANYAN

DATE: 14 JULY, 2020

Translated from the original Armenian text.